



Weston Green School

### **‘Upper Prep Pupil Use of Mobile Phones’ Policy**

Pupils are allowed to bring a mobile to school in certain circumstances. For instance:

- Travelling to school by themselves
- Young carers who need to be contactable

#### **Pupils**

Pupils bring phones to school at their own risk and must agree to the following:

- to hand the phone into the school office during school hours and collect it at the end of the day
- if the pupil attends an after school session, after collecting it from the office, they must hand it in to the adult in charge of the after school session
- if the pupil attends a sport fixture and will not return to the school at the end of the day, they may take their phone with them but must hand it into an adult at the fixture
- to turn the phone off fully when it is handed in
- to password protect the phone
- not to use the phone during the school day

#### **Parents and Carers**

Parents and carers need to be aware that whilst there are obvious benefits to pupils having a mobile phone in terms of personal safety there are also some associated risks such as potential for theft, bullying and inappropriate contact, including grooming by unsuitable persons.

We would also like to alert parents and carers to the risks that using a mobile phone has while walking to and from school. Children who are concentrating on using their phone can have reduced general safety awareness which may result in road accidents and/or injury if a child is not paying attention to their surroundings.

Mobile phones deposited in the office by children will be kept safely in a locked cupboard. Whilst the school will take every reasonable care, it accepts no responsibility whatsoever for theft, loss, damage or health effects (potential or actual) relating to mobile phones.

Children are not allowed to bring mobile phones into areas of the school other than the office. Any mobile phones discovered to have been brought into the school and not handed in to the office will be confiscated immediately. Parents or carers will be asked to collect the mobile phone from the school office. Children are not allowed to carry mobile phones on any school trips. If a member of the staff has any suspicion that a mobile phone brought into school by a pupil has unsuitable material stored on it, the pupil will be required to hand over the phone immediately to a member of staff and parents or carers will be asked to collect it from a member of the senior leadership team. In circumstances where there is a suspicion that the material on the mobile phone may provide evidence relating to a criminal offence the phone will be handed over to the

school's safeguarding lead or to the head teacher for further investigation and the parent or carer asked to collect it from them.

## **Agreement**

**Please complete [this parental permission form](#)**

Revised February 2024

Mrs Sarah Evans

Headteacher